



Bill Analysis

Author: Mayes & Voepel Bill Number: AB 499

SUBJECT

State Agencies Report when Social Security Number (SSN) Mailed

SUMMARY

This bill, under the Government Code (GC), would restrict a state agency from sending mail to an individual that contains an individual's SSN, as specified, and would create a reporting requirement.

This analysis only addresses provisions of this bill that would impact the department's programs or operations.

REASON FOR THE BILL

The reason for this bill is to protect SSNs from being disclosed and deter identity theft.

ANALYSIS

This bill, under the GC, would provide:

- Notwithstanding any other law, commencing on or before January 1, 2023, a state agency shall not send any outgoing United States mail to an individual that contains the individual's SSN unless the number is truncated to its last four digits, except under the following circumstances.
 - Federal law requires inclusion of the SSN.
 - The documents are mailed to a current or prospective state employee.
 - An individual erroneously mailed a document containing a SSN to a state agency, and the state agency is returning the original document by certified or registered United States mail.
 - The Controller is returning documents to an individual that were previously submitted by the individual pursuant to Chapter 7 (commencing with Section 1500) of Title 10 of Part 3 of the Code of Civil Procedure.
 - The document is sent in response to a valid request for access to personal information, pursuant to Section 1798.34 of the Civil Code.
- On or before September 1, 2021, each state agency that mails an individual's full or truncated part of an SSN to that individual, other than as permitted, would be required to report to the Legislature regarding when and why it does so.

- A state agency that, in its own estimation, is unable to comply with the requirement of this bill by January 1, 2023, would be required to submit an annual corrective action plan to the Legislature until it is in compliance.
- A report or corrective action plan, as required by this bill, and communications made in connection with these documents that bear on what mailings do and do not contain an individual's SSN would be confidential and would not be disclosed to the public pursuant to any state law, including, but not limited to, the California Public Records Act. The reports would be required to be submitted in compliance with GC section 9795. The requirement for submitting a report would be inoperative on January 1, 2024, pursuant to GC section 10231.5.¹

This bill also would express Legislative findings and declarations that explain that the public interests protected by the limitation imposed by this bill on the public's right of access to public meetings and writings of public officials and agencies are to limit the ability of identity thieves from targeting mail for theft and to promote public safety.

Effective/Operative Date

This bill would be effective and operative on January 1, 2021. The restriction on sending mail containing an individual's SSN would be specifically operative on or before January 1, 2023.

Federal/State Law

Current federal and state tax laws generally require that an individual's SSN be used as the identifying number for that individual with regard to income taxes. Current state tax law provides that information collected on income tax returns is considered confidential and, unless specifically available for other uses, must be used only to administer the income tax laws. The Franchise Tax Board (FTB) may disclose taxpayer information only in limited circumstances and only to specific agencies as authorized by law. Improper disclosure of federal tax information is punishable as a felony, and improper disclosure of state tax information is punishable as a misdemeanor.

Under the Information Practices Act of 1977, current state law requires state and local agencies to maintain in their records only that personal information relevant and necessary to their governmental purposes, including disclosing personal information under only specific circumstances and keeping records thereof. "Personal information" is defined as any information that is maintained by an agency that identifies or describes an individual, including, but not limited to, his or her name, SSN, physical description, home address, home telephone number, education, financial matters, and medical or employment history. The definition also includes statements

¹ GC section 10231.5 requires repeal of a reporting requirement within a specified period: four years following the date the bill was enacted or four years after the due date of any report required every four or more years.

made by, or attributed to, the individual. The Information Practices Act establishes civil remedies for the enforcement of its provisions.

Current state law prohibits any state agency from sending any outgoing United States mail to an individual containing personal information about that individual, including, but not limited to, the individual's SSN, telephone number, driver's license number, or credit card account number, unless the correspondence is sealed and no personal information can be viewed from the outside of that correspondence.

Current state law requires the FTB to truncate the first five digits of SSNs on lien abstracts and any other records created by FTB that are made public.

Implementation Considerations

None noted.

Technical Considerations

None noted.

LEGISLATIVE HISTORY

AB 322 (Waldron, 2015/2016), would have required a person, entity, state agency, or local agency to encrypt SSNs, as specified. AB 322 failed to pass by the constitutional deadline.

AB 1168 (Jones, Chapter 627, Statutes of 2007), among other changes, required the FTB to truncate SSNs on lien abstracts and any other records created by FTB that are disclosable under the Public Records Act.

PROGRAM BACKGROUND

Under current department practice, the department collects personal information from various sources, including from the taxpayer and from agencies required to report financial information. For example, the department receives from the Employment Development Department employer-provided wage and withholding information, as well as financial information from financial institutions, as part of the Financial Information Records Match (FIRM). This information is used for return validation, compliance development, audit, and collection purposes. The FTB does not use personal information or provide that information to third parties for any marketing purposes. As required by statute, all information received from the taxpayer is confidential and is shared with federal or state agencies only for statutorily specified purposes.

The FTB has stringent departmental policies and procedures regarding privacy and disclosure. All employees receive training annually about ensuring the confidentiality of taxpayer information and are given updated procedures on a regular basis. Any violation of these policies and procedures is subject to disciplinary action, punishable by law, or both.

The basic design of the FTB's personal income tax (PIT) mainframe computer system generally uses the SSN as an internal identifier. However, to protect the taxpayers' privacy, the FTB uses a unique ten digit identifier to take the place of an SSN on all notifications, bills, or correspondence. Certain communications regarding collection activities contain the taxpayer's full SSN, such as orders to withhold sent to a taxpayer's employer to ensure the correct taxpayer's wages are garnished.

FISCAL IMPACT

This bill would not significantly impact the department's costs.

ECONOMIC IMPACT

Revenue Estimate

This bill would not impact state income or franchise tax revenue.

This analysis does not account for changes in employment, personal income, or gross state product that could result from this bill or for the net final payment method of accrual.

LEGAL IMPACT

None noted.

APPOINTMENTS

None.

VOTES

Location	Date	Yes Votes	No Votes
Concurrence	August 30, 2020	75	0
Senate Floor	August 28, 2020	39	0
Assembly Floor	January 27, 2020	78	0

LEGISLATIVE STAFF CONTACT

Yolanda Richardson
Agency Secretary, Gov Ops
Work (916) 651-9011

Christina Spagnoli
Legislative Deputy, Gov Ops
Work (916) 651-9373

Selvi Stanislaus
Executive Officer, FTB
Work (916) 845-4543

Annette Kunze
Legislative Director, FTB
Work (916) 845-6333