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chair **Betty T. Yee** | member **Jerome E. Horton** | member **Michael Cohen**

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## Interested Parties Meeting

To attend this meeting, please RSVP by February 12, 2015, by contacting Teresa Bush-Chavey at (916) 845-7847 or Email: [Teresa.Bush-Chavey@ftb.ca.gov](mailto:Teresa.Bush-Chavey@ftb.ca.gov)

To participate in this meeting by telephone, use this number to dial in: (877) 923-3149. The participant pass code is 2233420.

### When

February 19, 2015  
1:30 p.m.

### Where

Franchise Tax Board  
Golden State Room A, North Lobby  
9646 Butterfield Way  
Sacramento, CA 95827

### Topic

On November 7, 2014, the Franchise Tax Board issued [FTB Notice 2014-02](#) to inform taxpayers of the procedures the department will use as guidelines to review the books and records of those taxpayers that are awarded a California Competes Tax Credit by the Governor's Office of Business and Economic Development (GO-Biz) in accordance with Revenue and Taxation Code sections 17059.2 and 23689.

### Purpose:

To explain the review procedures and open a dialogue as to what types of information and records may be available and used to show compliance with the contract milestones. Discussion topics include:

1. An overview of the review procedures and key features
2. Discussion of contract milestones and record keeping
  - a. Increase in employment and compensation levels/Employment Records Available
  - b. Project Investment/Records Available
3. Timing for first reviews
4. Wrap up and Q & A

The department encourages submission of any comments and/or suggestions on the items set forth above by any interested parties.

Contact: James Dudley, Audit:

- Email: [James.Dudley@ftb.ca.gov](mailto:James.Dudley@ftb.ca.gov)
- Telephone: (916) 845-5612
- Address: Audit, Technical Resource Section(MS-F350), P.O. Box 1779, Rancho Cordova, CA 95741-1779.

Contact: Kristen Kane, Legal:

- Email: [Kristen.Kane@ftb.ca.gov](mailto:Kristen.Kane@ftb.ca.gov)
- Telephone: (916) 845-5002
- Address: Legal Division (MS-A260), P.O. Box 1720, Rancho Cordova, CA 95741-1720.

[Visitors Parking Map](#)

\* This facility is architecturally accessible to persons with physical disabilities.