

FRANCHISE TAX BOARD
MINUTES
MARCH 10, 2011 MEETING

The Franchise Tax Board met in open session at 1:30 p.m. at the Franchise Tax Board, 9646 Butterfield Way, Gerald Goldberg Auditorium, Sacramento, California. Present were Deputy Controller Marcy Jo Mandel for Hon. John Chiang, Chair, Hon. Jerome E. Horton, and Chief Deputy Director Pedro Reyes for Hon. Ana J. Matosantos.

Franchise Tax Board

Staff Participating: Selvi Stanislaus, Geoffrey S. Way, Patrick Kusiak, Kem Musgrove, Norman Scott, Jeanne Harriman, and Colleen Berwick.

Note: Ms. Mandel welcomed Member Horton and Mr. Reyes to their first meeting.

Item 1. – Approval of Minutes

The minutes of the December 2, 2010, Franchise Tax Board meeting and Taxpayers' Bill of Rights hearing were approved 3-0.

Item 2. – Tax Gap

The Board received a staff report on the Franchise Tax Board's efforts to address California's Tax Gap.

Item 3. – EDR Update

The Board received a staff report on the EDR Update.

Item 4. – Administrative Matters

a. 2011/12 Finance Letters

1. Finance Letter #1 – Enterprise Data to Revenue Project – Information Item.

The Board received a staff report for information only.

2. Finance Letter #2 – IT Refresh – Enterprise Tape Library – Board approval.
3. Finance Letter #3 – Voluntary Contribution Funds – Board approval.

The Board voted 2-0 (Mr. Reyes abstaining) to approve Finance Letter #2.

The Board voted unanimously (3-0) to approve Finance Letter #3.

b. Contracts over #1 million – IBM Passport Advantage Annual Maintenance Renewal – Board approval.

The Board voted unanimously (3-0) to approve the contract.

Item 5. – Executive Officer's Time

Ms. Stanislaus welcomed Member Horton and Mr. Reyes to their first meeting of 2011 and presented the Board with highlights of this year's filing season, the launching of Franchise

Tax Board's live chat pilot program, an update on the VITA program, and thanked the Board members for their continued support.

Item 6. – Board Members' Time

Member Horton commended the Franchise Tax Board for its efforts in all the areas that were mentioned, in particular educating and assisting California taxpayers in complying with the law. He also expressed his appreciation for the VITA program and introduced some members of his team.

Mr. Reyes stated it was a pleasure to be at the meeting and indicated he has been working with many folks here and that it's nice to be a part of the family.

Ms. Mandel announced the agenda for and the Board convened in Closed Session commencing at 2:16 p.m. pursuant to Government Code section 11126.3.

The Board reconvened in open session and adjourned the meeting at 2:54 p.m.

Board Liaison

Date