

Capital Facilities Action Items
March 2002

Houston Field Office / Audit Division / Lease of additional space

Franchise Tax Board (FTB) staff is requesting approval to proceed with a Form 9 to expand the FTB office space in Houston, TX for the purpose of housing 8 additional positions (6 Associate Tax Auditors, 1 Program Specialist, and 1 Administrator I). These positions are required to accommodate FTB's growing business needs in Houston. The existing space cannot accommodate 8 new staff and additional space is currently available for lease within the same building.