

chair John Chiang
member Jerome E. Horton
member Michael Cohen

State of California
Franchise Tax Board

11.13.2013

To: Selvi Stanislaus

From: Jeanne Harriman

Subject: Board Approval for Contracts Exceeding \$1 Million -
Security Guard Services Contract

Memorandum

This memorandum provides information for your notification to the Board pursuant to the Board's resolution requiring approval for contracts exceeding \$1 million.

Security Guard Services Contract

This contract will be a one-year agreement replacing an expiring contract for un-armed security guard services for the FTB Central Office Campus. The contract services will protect the department's employees, assets, data and property. The California Highway Patrol is in the process of extending its Master Service Agreement (MSA) for security guard services for one year. The estimated cost for this contract is \$3.1 million. The term of this agreement will be January 1, 2014 through December 31, 2014.

If you have any questions regarding the above item, please contact me at 845-6431.



Director
Financial Management Bureau