



STATE OF CALIFORNIA
FRANCHISE TAX BOARD
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JOHN CHIANG
Chair

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Member

MICHAEL C. GENEST
Member

MEMORANDUM

To: Selvi Stanislaus

From: Lisa Garrison

Subject: Board Approval for Contracts Exceeding \$1 Million

August 21, 2007

This memorandum provides information for your notification to the Board pursuant to the Board's resolution requiring approval for purchases exceeding \$1 million.

Personal Income Tax Collections (In-State)

This proposal requests approval for contracts to secure the services of three Private Collection Agencies to perform debt collection services on in-state personal income tax accounts. Each of these three contracts will be for one-year, with two 1-year optional extensions, for a total estimated cost for each agreement of \$1,600,000. The Franchise Tax Board will conduct a Request for Proposal for these services. The effective date of the contracts will be January 1, 2008.

If you have any questions regarding any of the above items, please contact me at 845-4912.

A handwritten signature in cursive script that reads "Lisa Ann Garrison".

Director
Financial Management Bureau

Cc: Titus Toyama
Michelle Fallon
Bill Jones