

chair John Chiang
member Jerome E. Horton
member Ana J. Matosantos



State of California
Franchise Tax Board

06.11.13

To: Selvi Stanislaus

From: Lisa Garrison

Subject: Board Approval for Facility Action Items

Memorandum

This memorandum provides information for your notification to the Board pursuant to the Board's resolution requiring approval for Facility Action Items. FTB is requesting approval to proceed with four DGS Customer Requests Upgraded Information Sharing Environment (CRUISE) requests as follows:

Los Angeles Field Office Parking Lease Action

A CRUISE request is required to renew the employee parking subsidy (Lease #1159-007) near the Los Angeles Field Office. The current lease term will expire on June 30, 2014.

The leased parking area is located across the street from the Ronald Reagan State Building that houses FTB staff from the Audit, ARM, and Legal divisions. Due to a shortage of parking spaces in the Ronald Reagan Building, the State of California was offered additional parking options across the street.

Since 1990, DGS has assisted in leasing parking spaces for employees of the Ronald Reagan building, including FTB. Parking rights were originally created in response to a 1989 labor dispute and in 2012 FTB received a confirmation from the Department of Human Resources that the parking lease is still acceptable.

Modular Furniture Purchase Delegation Renewals

DGS controls modular furniture purchasing and planning. FTB Facilities currently has five (5) existing modular furniture delegations, which cover the Central Office Complex, all state-owned field offices and all leased field offices. These delegations from DGS allow FTB to be more responsive to critical moves throughout our campuses. These existing delegations expire June 30, 2013.

This Board Item requests authorization to renew our various delegation authorities in order to complete future modular projects without DGS assistance.

New Lighting Occupancy Sensors in the Central Office Los Angeles Data Center

The Data Center Facilities Unit is requesting the Board's approval to approach DGS to install new occupancy light sensors in the Los Angeles Data Center. The lighting in the LA Data Center is currently on 24/7 which can account for 5% to 10% of the total Data Center energy use. New occupancy sensors will turn the lights on only when the Data Center is occupied, resulting in energy and cost savings. Further, this project is aligned with the Governor's Executive Order B-18-12 to reduce grid-based energy purchases by 20% by 2018. The cost for installation and materials is estimated to be less than \$10,000.

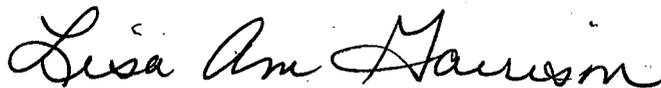
New Power Distribution Unit in the Central Office Los Angeles Data Center

Two large printing systems are used in the Los Angeles Data Center to print tax forms and other reports for internal and external use. The printing systems are currently sharing power with LA Data Center servers. In December 2012, one of the printers experienced a short circuit, and because the printers share power with the servers, caused a server disruption.

Moving the printing systems to a dedicated Power Distribution Unit (PDU) will resolve this issue in the future. Adding a dedicated PDU will allow us to isolate the printing systems from Data Center server power, thereby minimizing server power disruptions due to printer malfunctions.

The Data Center Facilities Unit is requesting the Board's approval to approach DGS to purchase and install a new PDU and upgrade the electrical infrastructure in the LA Data Center to better support the printing systems. The cost for installation and materials is estimated to be approximately \$200,000.

If you have any questions regarding any of the above items, please contact me at 845-4912.



Chief Financial Officer and Division Chief
Finance and Executive Services Division