



chair **John Chiang**
member **Betty T. Yee**
member **Ana J. Matosantos**

State of California
Franchise Tax Board

03.18.10

To: Selvi Stanislaus
From: Jeanne Harriman
Subject: Board Approval for Contracts Exceeding \$1 Million

Memorandum

This memorandum provides information for your notification to the Board pursuant to the Board's resolution requiring approval for purchases/services exceeding \$1 million.

Security Guard Services

This contract is a multi-year agreement replacing an expiring contract for un-armed security guard services for the FTB Central Office Campus (Phase I, II and III). The contract services will protect department property and employee safety. Every three years the California Highway Patrol conducts a competitive bid with the intent of establishing a Master Service Agreement (MSA) for security guard services. The Franchise Tax Board intends to use this MSA to contract for our un-armed security guard services. The estimated cost for the three-year contract is \$8.7 million (2.9 million annually). This contract will be funded from the existing budgeted funds for security.

The term of this agreement will be July 1, 2010 through June 30, 2013.

If you have any questions regarding any of the above items, please contact me at 845-3236.

Director
Financial Management Bureau