



STATE OF CALIFORNIA
FRANCHISE TAX BOARD
PO Box 1468
Sacramento CA 95812-1468
Telephone (916) 845-4905
Fax (916) 845-0254

STEVE WESTLY
Chair
JOHN CHIANG
Member
TOM CAMPBELL
Member

MEMORANDUM

March 17, 2005

To: Gerald H. Goldberg

From: Anne Miller

Subject: Board Approval for Contracts Exceeding \$1 Million
High Speed Scanner Replacement

This memorandum provides information for your notification to the Board in accordance with the Board's resolution requiring approval of purchases exceeding \$1 million. This request seeks approval to replace three high-speed scanners at a cost of \$1.3 million.

The Franchise Tax Board uses four high-speed scanners along with image technology to process (or image) tax returns, vouchers, and checks. Of the four scanners currently in use, three are at end of life and require replacement. The department will issue an Invitation for Bid to purchase these products and has scheduled contract award for June 2005. The cost of the equipment will be financed over a five-year period.

If you have any questions, please feel free to contact me.

Director
Financial Management Bureau

cc: T. Toyama
L. Toliver

DESCRIPTION	CONTRACT TYPE	ESTIMATE DOLLAR AMOUNT	ESTIMATE CONTRACT AWARD
PROPOSED CONTRACT OVER \$1,000,000:			
(See attached memos for details)			
Scanner Replacement Project - Hardware/Software purchase with 1 year warranty	Invitation for Bid	\$1,300,000	6/27/2005

FTB Board Meeting 3/29/05