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JOHN CHIANG  
**Chair**  
BETTY T. YEE  
**Member**  
ANA J. MATOSANTOS  
**Member**

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## Interested Parties Meeting

To attend this meeting, please RSVP by November 30, 2010, by contacting Colleen Berwick at (916) 845-3306 or Email: [Colleen.Berwick@ftb.ca.gov](mailto:Colleen.Berwick@ftb.ca.gov). Space is limited.

To participate in this meeting by telephone, use this number to dial in: (877) 923-3149. The participant pass code is 2233420.

### When

December 3, 2010  
1:00 p.m.

### Where

Franchise Tax Board  
Golden State Room A  
9646 Butterfield Way  
Sacramento, CA 95827  
(North Lobby entrance)

### Topic

Discuss updating existing Regulation Section 19322 to:

- Specify the information that must be contained within a refund claim.
- Clarify the permitted manner of filing refund claims.
- Prepare for the future of electronically-filed claims.
- Clarify oral hearing procedures for claims for refund.

### Purpose

To elicit public input into potential regulatory amendments to clarify the contents, manner of filing, and oral hearing procedures for refund claims under California Code of Regulations, title 18, section 19322.

### Contact:

Jaclyn Appleby:

- Email: [jaclyn.appleby@ftb.ca.gov](mailto:jaclyn.appleby@ftb.ca.gov)
- Telephone: (916) 845-5712
- Address: Legal Division (MS-A260), P.O. Box 1720, Rancho Cordova, CA 95741-1720.

### [Visitor Parking Map](#)

\* This facility is architecturally accessible to persons with physical disabilities.