



## Mandatory e-pay Pay-by-Phone Authorization Agreement for Individuals

If you use Web Pay to make your electronic payment, you do not need to complete this form. This form is only for you to enroll in the pay-by-phone or Internet payment options provided by the Franchise Tax Board's (FTB) Electronic Funds Transfer (EFT) vendor.

Check appropriate box:

New Enrollment    Change Bank Account Information    Change Contact Information

Complete Sections I and II

### Section I – Taxpayer Information

Name		Social Security Number	
Address			
City		State	ZIP Code
Telephone Number		Fax Number	

### Section II – Bank Account Information

Attach a voided check from the account to be debited. We will use your voided check to confirm the banking information entered below. Do not attach a deposit slip or use the banking information from a deposit slip.

Bank Name and Address		
Bank Account Number	Bank Transit and Routing Number	<input type="checkbox"/> Checking <input type="checkbox"/> Savings

I certify that I have the authority to request electronic funds withdrawals from the bank account identified above. I authorize FTB and its EFT vendor to make electronic funds withdrawals and payments to FTB from the above account as directed by me through FTB's EFT vendor. This authority remains in force until FTB receives written notice of cancellation.

Signature	Print Name	Date
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Fax the completed form to:

**OR**

Mail the completed form to:

916.855.5556

STATE OF CALIFORNIA  
 E PROGRAMS CUSTOMER SERVICE UNIT MS F284  
 FRANCHISE TAX BOARD  
 PO BOX 1468  
 SACRAMENTO CA 95812-1468

### Franchise Tax Board Privacy Notice

Get FTB 1131, *Franchise Tax Board Privacy Notice*, at [ftb.ca.gov](http://ftb.ca.gov) or call us at 800.338.0505. If outside the United States, call 916.845.6600.

**Please make a copy for your records.**

# Instructions for Completing the Mandatory e-pay Pay-by-Phone Authorization Agreement for Individuals

## General

This form is used to enroll in the touch-tone phone or Internet option for making electronic payments provided by FTB's EFT vendor. These electronic payment options can be used to satisfy the electronic payment requirements of California Revenue & Taxation Code (R&TC) Section 19011.5 (mandatory e-pay).

You may also use our Web Pay application to make payments electronically. If you use our Web Pay application, you do not need to complete this form. Go to **ftb.ca.gov** and search for **web pay**.

Please type or print clearly. You can fax or mail the form to the Franchise Tax Board.

By checking the appropriate box, you may use this form to:

- Enroll for participation in the touch-tone phone or Internet payment option.
- Change the bank account information you provided earlier.
- Change your contact information.

In the case of individuals making payments on a joint account, only one individual needs to complete an authorization agreement. However, if both individuals want to have the right to make payments using this method, each must complete a separate authorization agreement.

## Section I

Complete all of the information in this section (the fax number may be left blank). Include a telephone number so that we can contact you if we have questions or to notify you that we have processed your authorization agreement.

## Section II

Sign the authorization agreement and attach a copy of a voided check. Do not attach a deposit slip or use the banking information on a deposit slip.

## Important Information

1. Taxpayers subject to mandatory e-pay electronic payment requirements pursuant to R&TC Section 19011.5 may use this electronic payment option to satisfy the requirements of the law.
2. After we process your completed form, you will receive notification that you can begin to make your payments using a touch-tone phone or Internet.
3. After we process your completed form, you will receive instructions on how to use the touch-tone phone or Internet payment options.
4. If you have questions, you may contact us at 916.845.4025 between the hours of 8 a.m. and 5 p.m., Monday through Friday.

**Please make a copy for your records.**