



No Cash Policy Exemption Request

We no longer accept cash payments. If we determine that paying in cash is necessary to avoid undue hardship, we may grant an exemption. Describe the nature of your business below and provide the reason you are unable to establish a bank account or pay by Web Pay at **ftb.ca.gov** or by cashier's check, personal check, credit card, or money order. We will notify you in writing when we approve or deny your request to pay in cash. Your payment must be for the exact amount. Change will not be provided. This Exemption Request must be renewed each year, no later than February 15th.

Penalties apply if you are required to make your tax payments by electronic funds transfer (EFT) and you pay by other means (California Revenue and Taxation Code 19011). This exemption will not relieve you from any penalties associated with your failure to pay electronically by EFT. For information about EFT requirements, go to **ftb.ca.gov** and search for **eft** or call 916.845.4025.

Part 1 Taxpayer Information			
Name		Account (SSN, FEIN, or SOS File Number)	
Street Address (number and street) or PO Box		Apt. No./Suite No.	PMB/Private Mailbox
City		State	ZIP Code

Part 2 Business Nature and Cash Payment Reason

Part 3 Signature		
Print Name	Phone	Email
Required Signature of Individual Taxpayer, Partner, or Corporate Officer X		Date

FTB Use Only	
<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> EFT	
FTB Administrator X	Date

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Part 4 Submit Your Request

Submit your request for exemption to any one of our five field offices (see Field Offices). You can hand deliver or mail your request to one of the field offices listed below. We make determinations within 48 hours, unless we need additional documentation.

Field Offices

For questions, contact your local field office between 8 a.m. to 5 p.m. weekdays, except state holidays.

LOS ANGELES FIELD OFFICE

300 SOUTH SPRING STREET SUITE 5704
LOS ANGELES CA 90013-1265

OAKLAND FIELD OFFICE

1515 CLAY STREET SUITE 305
OAKLAND CA 94612-1445

SACRAMENTO FIELD OFFICE

3321 POWER INN ROAD SUITE 250
SACRAMENTO CA 95826-3893

SAN DIEGO FIELD OFFICE

7575 METROPOLITAN DRIVE SUITE 201
SAN DIEGO CA 92108-4421

SANTA ANA FIELD OFFICE

600 WEST SANTA ANA BLVD SUITE 300
SANTA ANA CA 92701-4543

Notification

We notify applicants by mail of the approval or denial of their request. If we approve the request, you will be required to contact your local field office to schedule an appointment prior to submitting a cash payment. Failure to do so may result in a refusal of your cash payment. You will be advised of the location to make your cash payment when your appointment has been scheduled.

Penalties

If you are required to make payments by electronic funds transfer (EFT) or e-pay, this exemption will not relieve you from any penalties associated with failure to pay by EFT or e-pay. For more information about mandatory EFT and e-pay, go to ftb.ca.gov and search for **eft** or **e-pay** or call 916.845.4025.

Other Payment Options

If we deny your request, then you will need to make all payments by check, money order, credit card, Western Union, or Web Pay. To make an online or Web Pay payment, go to ftb.ca.gov and search for **payment options**.

Franchise Tax Board Privacy Notice

To learn about your privacy rights, how we may use your information, and consequences if you do not provide information we request, go to ftb.ca.gov/forms and search for **1131**. To request this notice by mail, call 800.338.0505 and enter form code **948** when instructed.

Connect With Us

Web: ftb.ca.gov

Phone: 916.227.6826 | 8 a.m to 5 p.m. weekdays, except state holidays
916.845.6500 | from outside the United States

TTY/TDD: 800.822.6268 | for persons with hearing or speech impairments