



STATE OF CALIFORNIA
Franchise Tax Board

09.08.2026

To: Selvi Stanislaus
From: Richard Siemers

Memorandum

Subject: Request for Approval - Facility Action Item

This memorandum provides information for your notification to the Board pursuant to the Board's resolution requiring approval for Facility Action Items.

Santa Ana Field Office Space Addition and Alteration of Lease

Facilities Management Section is requesting approval for the following:

- Add 3838 sq/ft of office space to the 4th floor of the Santa Ana Field Office.
- Combine the 3rd and 4th floor Santa Ana Field Offices' leases into one lease upon renewal in July 2027.

Richard Siemers
Section Manager

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