

FRANCHISE TAX BOARD  
MEETING MINUTES  
MARCH 14, 2019

The Franchise Tax Board met in open session at 1:30 p.m. at the Franchise Tax Board, 9646 Butterfield Way, Gerald Goldberg Auditorium, in Sacramento, California. Present were Controller Betty T. Yee, Deputy Controller Yvette Stowers, Hon. Malia M. Cohen, and Deputy-Member Jay Chamberlain, Department of Finance, for Member Bosler.

**Franchise Tax Board**

**Staff Participating:** Selvi Stanislaus, Jozel Brunett, Shane Hofeling, Dawn Casey, Shannon Gutierrez, Michael Banuelos, Jared Johnson, Roger Lackey, Tim Lewis, Ming Mei, Audrey Rowe, Tiphonie Weiss

**Item 1. – Approval of Minutes**

The minutes of the December 10, 2018 Franchise Tax Board meeting and Taxpayer Bill of Rights Hearing were approved 3-0.

**Item 2. – 2018 Awards and Accomplishments**

The Board received a PowerPoint presentation on the 2018 Awards and Accomplishments.

**Item 3. – 2019 Filing Season Readiness**

The Board received a PowerPoint presentation and update on the 2019 Filing Season Readiness.

**Item 4. – Administrative Dissolution Programs**

The Board received a PowerPoint presentation on the Administrative Dissolution Programs.

**Item 5. – Administrative Matters**

- A. 2019-20 Finance Letters – Board approval.
  - 1. Fi\$Cal
  - 2. Postage for Estimate Payment Notices

The Board voted 2-0 (Deputy-Member Jay Chamberlain abstaining) to approve the two finance letters.

- B. Contracts Over \$1 Million
  - 1. Mailroom Inserters
  - 2. IBM Software Maintenance Renewal for FTB Mainframe
  - 3. Microsoft Enterprise License Agreement

The Board voted 3-0 to approve the three contracts items.

**Item 6. – Executive Officer's Time**

Selvi Stanislaus welcomed Board Member Malia M. Cohen to the FTB Board.

**Item 7. – Board Members' Time**

Chairperson Yee also welcomed Board of Equalization Chairwoman Malia M. Cohen.

Chairperson Yee welcomed back Deputy-Member Chamberlain to the Franchise Tax Board.

Chairperson Yee announced there was no closed session and adjourned the meeting at 2:34 p.m.

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Board Liaison

\_\_\_\_\_  
Date

PENDING BOARD APPROVAL