

FRANCHISE TAX BOARD  
MINUTES  
SEPTEMBER 21, 2018 MEETING

The Franchise Tax Board met in open session at 2:30 p.m. at the Franchise Tax Board, 9646 Butterfield Way, Gerald Goldberg Auditorium, in Sacramento, California. Present were Controller Betty T. Yee, Deputy Controller Yvette Stowers, Hon. George Runner, and Chief Deputy Jacqueline Wong-Hernandez, Department of Finance, for Member Cohen.

**Franchise Tax Board**

**Staff Participating:** Selvi Stanislaus, Jozel Brunett, Bruce Langston, Dawn Casey, Alex Escobar, Diane Deatherage, Jeannie Harriman, Shane Hofeling, Jonathan Lunardini, Rosita Minderman, Jennifer Roussel, Melisa Stone, Richard Tay, Tiphonie Weiss

**Item 1. – Approval of Minutes**

The minutes of the June 5, 2018, Franchise Tax Board meeting were approved 3-0.

**Item 2. – Operational Excellence in Action – Business Process Improvement**

The Board received a PowerPoint presentation on the Operational Excellence in Action – Business Process Improvement.

**Item 3. – Management Development Program Project/Gig Economy**

The Board received a PowerPoint presentation and update on Management Development Program Project of Gig Economy.

**Item 4. – Fraud Update**

The Board received a PowerPoint presentation on the current Fraud Update.

**Item 5. – Legislative Update**

The Board received a staff report on bills that directly impact FTB, including bills that were chaptered and bills that were enrolled pending the Governor's signature or veto.

**Item 6. – Regulations Matters**

Regulation Section 23663-6 – The Board received a staff report on the proposed regulation and voted unanimously (3-0) to approve the staff request to proceed with the formal regulatory process under the Administrative Procedures Act pursuant to the 15 Day Notice in the materials.

**Item 7. – Administrative Matters**

- A. 2019-20 Budget Change Proposals – Board approval.
  1. Human Resources Disciplines
  2. Customer Service (PI to Perm) - Tax Practitioner Hotline
  3. Local Area Network (LAN) Infrastructure Refresh Project

4. Mainframe Enterprise Tape Library Refresh
5. Withholding Services and Compliance Permanent Staffing Increase
6. Technical Adjustment
7. Earned Income Tax Credit (EITC) Age and Income Expansion

The Board voted 2-0 (Member Wong-Hernandez abstaining) to approve all seven of the proposals.

- B. Contracts Over \$1 Million – Board approval
1. IBM Passport Advantage Software

The Board voted 3-0 to approve the Facility Action Item.

**Item 8. – Resolution for Coverage for FTB Volunteers**

The Board voted 3-0 to adopt the Resolution.

**Item 9. – Executive Officer's Time**

Nothing to report.

**Item 10. – Board Members' Time**

Chairperson Yee acknowledged a speaker at Board Members' Time, Dennis Loper.

Chairperson Yee announced there was no closed session and adjourned the meeting at 3:52 p.m.

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Board Liaison

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Date