



STATE OF CALIFORNIA
Franchise Tax Board

11.06.18

To: Selvi Stanislaus

From: Michael A. Banuelos

Subject: Board Approval for Contracts Exceeding \$1 Million – Security Guard Services

Memorandum

This memorandum provides information for your notification to the Board pursuant to the Board's resolution requiring approval for contracts exceeding \$1 million.

Security Guard Services

The State of California's Master Service Agreement (Master Agreement), as well as the Franchise Tax Board's (FTB) subsidiary agreement for Unarmed Security Guard Services expires on January 31, 2019. The Department of General Services (DGS) has released an Invitation for Bid to enter into a new Master Agreement. Bid submissions are due to DGS on November 27, 2018. It is the intent of DGS to award multiple Master Agreements for these services and the estimated term of the resulting agreements will be for three (3) years with four (4) one- year extensions at the option of the State.

FTB is requesting approval to leverage the proposed new Master Agreement to contract for Unarmed Security Guard Services. In accordance with the proposed term of the Master Agreement, FTB's subsidiary agreement will be for three (3) years with up to four (4) one-year extensions. FTB spends approximately \$3.4M per fiscal year for these services.

If you have any questions regarding any of the above items, please contact me at 845-6110.

Michael A. Banuelos, Director
Procurement Bureau