

Instructions for Form FTB 3577

Pending Audit Tax Deposit Voucher for Corporations

What's New

Round Cents to Dollars – Beginning with the 2007 tax forms, round cents to the nearest whole dollar. For example, round \$50.50 up to \$51 or round \$25.49 down to \$25.

Important Information

AB 115 (Stats. 2005, Ch. 691), Section 45, amended California Revenue and Taxation Code (R&TC) Section 19041.5 to repeal the “deposit in the nature of a cash bond” provisions and replace them with conformity to the “cash deposit” provisions of the Internal Revenue Code (IRC) Section 6603.

Only use form FTB 3577, Pending Audit Tax Deposit Voucher for Corporations, to make a tax deposit payment for previously filed returns if the corporation anticipates owing an additional California tax due to a federal audit, a state audit, or other reasons.

Do not use this form to pay the corporation estimated tax or extension amount. Instead, use current year Form 100-ES, Corporation Estimated Tax, or form FTB 3539, Payment for Automatic Extension for Corps and Exempt Orgs.

General Information

Franchise Tax Board (FTB) receives tax deposits from corporations who previously filed and expect to pay a future tax liability for a specific taxable year. Normally, corporations make tax deposits to stop the accrual of underpayment interest. **FTB will consider the corporation's payment as a tax deposit only if the corporation already filed a return for that taxable year.** For more information, go to our Website at www.ftb.ca.gov and search for **FTB Notice 2005-6**.

A Purpose

Use form FTB 3577, Pending Audit Tax Deposit Voucher for Corporations, to make a **tax deposit** payment to satisfy a future tax liability for previously filed returns. See General Information D “When to File” for more information. Use this voucher with a check or money order payment only.

If there is a final balance due on the corporation's account, FTB will first apply the payment to satisfy any final balance due for the same taxable year. Any remaining amount will be held as a tax deposit.

B Electronic Funds Transfer (EFT)

If the corporation is required to make payments through EFT, the corporation must also remit the tax deposit payment through EFT. Use EFT tax type code 02512. For Water's-Edge filers, use EFT tax type code 03572. Do **not** mail the tax deposit voucher.

C How to Complete Form FTB 3577

Complete a separate form FTB 3577 for each taxable year.

Enter all the information requested on the tax deposit voucher.

Enter the four-digit taxable year in the box at the top of the voucher and complete the first line as applicable.

In the box marked “Payment due to,” fill in the circle to identify whether the payment is being made in anticipation of additional tax due to a federal audit, a state audit, or other reasons.

To ensure timely and proper application of the payment to the corporation account, enter the California corporation number, federal employer identification number (FEIN), and the amount of the payment in the spaces provided.

Include the Private Mail Box (PMB) in the address field. Write the acronym “PMB” first, then the box number. Example: 111 Main Street PMB 123.

D When to File

Only use form FTB 3577 to make a tax deposit payment for previously filed returns if the corporation anticipates owing an additional California tax due to a federal audit, a state audit, or other reasons.

If the corporation already received a Notice of Proposed Assessment (NPA) or Notice of Action (NOA) and will:

- Protest or appeal the notice within the period explained in the notice
- Make a tax deposit payment to stop the running of interest

Then do both of the following:

- Send the tax deposit voucher with the payment to the address listed on this form
- Mail your protest or appeal request to the PO Box listed on the NPA or NOA.

If the corporation is filing an amended return to report a federal adjustment, do not use this voucher. Attach the payment to the amended return.

E Where to File

Submit a separate form FTB 3577 and payment for each taxable year. Make the check or money order payable to the “Franchise Tax Board.” Write the California corporation number and 2007 FTB 3577 on the check or money order. Enclose, but do **not** staple, the payment and the voucher and mail to:

FRANCHISE TAX BOARD
PO BOX 942857
SACRAMENTO CA 94257-0631

Make all checks or money orders payable in U.S. dollars and drawn against a U.S. financial institution.

✂ DETACH HERE _____ EFT TAXPAYERS, DO NOT MAIL THIS FORM _____ DETACH HERE ✂

TAXABLE YEAR **Pending Audit Tax Deposit Voucher**
for Corporations

CALIFORNIA FORM
3577 (CORP)

For calendar year _____ or fiscal year beginning month _____ day _____ year _____, and ending month _____ day _____ year _____.

Payment due to: Federal audit CA audit Other

Corporation name _____ California corporation no. _____

Address (including number and street, suite, or PMB no.) _____ FEIN _____
City _____ State _____ ZIP Code _____

Contact telephone no. _____ **DO NOT USE THIS FORM TO PAY ESTIMATED TAX OR EXTENSION AMOUNT.** Amount of payment _____ 00