Instructions for Form 3582

Electronically Transmitted Returns

General Information

The Franchise Tax Board (FTB) accepts refund and balance due electronically filed state tax returns, such as returns filed by an Electronic Return Originator (ERO) or from home using an on-line service provider. Individuals who choose to file a balance due return electronically will receive a completed form FTB 3582, Payment Voucher for Electronically Transmitted Returns, from the ERO or on-line service provider along with a paper copy of their Form 540, Form 540A, Form 540EZ or Form 540NR. If you need additional copies, you (or your transmitter) may download blank California tax forms from the FTB website at: **http://www.ftb.ca.gov** on the Internet.

Purpose

If you filed your 1998 return electronically and you owe tax, use form FTB 3582 to mail your payment to the FTB.

You must send this payment voucher with your check or money order if you have a balance due on your 1998 return. If your 1998 return shows a refund or no tax due, you do not need to use this payment voucher.

General Instructions

Did your ERO provide you with a completed form FTB 3582?
Yes. Go to number 1. **No.** Go to number 2.

1. Verify that the following information is correct before you write your check or money order:
- Name(s);
- Address;
- Social security number(s); and
- Amount of payment.

If you need to make a change, draw a line in ink through the incorrect information and clearly print the new information. Then go to number 3.

2. If you have a balance due complete the voucher at the bottom of this page. Print your name(s), address, social security number(s) and amount of payment in the space provided. Use black or blue ballpoint pen. Scanning machines may not be able to read other colors of ink or pencil. Print all names and words in CAPITAL LETTERS. Then, verify that the following information is complete:
- Name(s);
- Address;
- Social security number(s); and
- Amount of payment.

The information on form FTB 3582 should match the information that was electronically transmitted by your ERO or on-line service provider and the information printed on the paper copy of your 1998 Form 540, Form 540A, Form 540EZ or Form 540NR.

3. Make your check or money order payable to "Franchise Tax Board." Write your social security number(s), tax year (1998) and form number (540, 540A, 540EZ or 540NR) on your check or money order.

4. Detach the payment voucher from the bottom of this page. **Mail your check or money order and form FTB 3582 to:**

FRANCHISE TAX BOARD
PO BOX 942867
SACRAMENTO CA 94267-0008

Note: Do not send the paper copy of your tax return to the FTB.

When to Make Your Payment

If you owe tax on your 1998 return, send form FTB 3582 to the FTB with your payment for the full amount by April 15, 1999.

Pay as much as you can when you mail in this payment voucher. If you cannot pay the full amount you owe by April 15, 1999, you may request to make monthly payments. Get form FTB 3567, Installment Agreement Request. To order this form use the Internet address listed in General Information or call (800) 338-0505, select personal income tax forms request and enter code **949**.

Penalties and Interest

If you fail to pay the full amount you owe by April 15, 1999, a late payment penalty and interest will be added to your tax due.

— DETACH HERE —

TAXABLE YEAR **1998**

Payment Voucher for Electronically Transmitted Returns

CALIFORNIA FORM **3582**

Your first name	Initial	Last name	Your social security number
If joint payment, spouse's first name	Initial	Spouse's last name if different from yours	Spouse's social security number

Present home address — number and street including PO Box or rural route | Apt. no.

City, town or post office | State | ZIP Code

IF NO PAYMENT IS DUE, DO NOT FILE THIS FORM

MAIL TO: FRANCHISE TAX BOARD
PO BOX 942867
SACRAMENTO CA 94267-0008

Amount of payment

(Calendar year — Due April 15, 1999)

e f i l e

For Privacy Act Notice, see form FTB 1131.

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