

Instructions for Form FTB 3537

Payment Voucher for Automatic Extension for Limited Liability Companies

Reminder

A Limited Liability Company (LLC) **should not** use form FTB 3537 to pay its annual LLC tax of \$800. Instead, the LLC should use form FTB 3522, Limited Liability Company Tax Voucher, to pay the annual LLC tax.

General Information

This form applies to all LLCs other than LLCs electing to be taxed as corporations.

If an LLC cannot file its California LLC return, Form 568, by the 15th day of the 4th month following the close of the taxable year (fiscal year) or April 15, 1999 (calendar year), it may file its LLC return on or before the 15th day of the 10th month following the close of the taxable year (fiscal year) or October 15, 1999 (calendar year), without filing a written request for an extension.

If the return is filed by the 15th day of the 10th month following the close of the taxable year (fiscal year) or October 15, 1999 (calendar year), the return will qualify for the extension.

However, an extension of time to **file** the LLC return is not an extension of time to **pay** the LLC fee or the nonconsenting nonresident members' tax.

Use the payment voucher below to mail in the payment for the LLC fee and the nonconsenting nonresident members' tax by the 15th day of the 4th month following the close of the taxable year (fiscal year) or April 15, 1999 (calendar year).

How to Complete Form FTB 3537

Enter all the information requested on this form. To ensure the timely and proper application of the payment to the LLC's account, enter the federal employer identification number (FEIN) and the Secretary of State (SOS) file number (assigned upon registration with the SOS).

Side 1 – Box 1, LLC fee due –

This is the amount you expect to enter on Form 568, Side 1, line 2. Use the table located in the Form 568 booklet to estimate the LLC fee.

Box 2, Total members' tax due –

Enter the amount from Side 2. See the Form 568 Booklet for the proper calculation of this tax.

Box 3, Amount of payment –

Enter the total of box 1 and box 2.

Side 2 – List the name, social security number or FEIN for each nonconsenting nonresident member that did not sign form FTB 3832, Limited Liability Company's List of Members and Consents.

Where to File

Detach and mail the voucher portion along with the payment to:

FRANCHISE TAX BOARD
PO BOX 942857
SACRAMENTO CA 94257-0651

Penalties and Interest

If the LLC fails to pay 100% of its LLC fee or the nonconsenting nonresident members' tax by the 15th day of the 4th month following the close of the taxable year (fiscal year) or April 15, 1999 (calendar year), a late payment penalty plus interest will be added to the tax due.

----- DETACH HERE -----

TAXABLE YEAR

1998

Payment Voucher for Automatic Extension for Limited Liability Companies

CALIFORNIA FORM

3537

For calendar year 1998 or fiscal year beginning month _____ day _____ year 1998, and ending month _____ day _____ year		
Limited liability company name		Federal employer identification number (FEIN)
DBA/Attention		Secretary of State file number
Delivery address		5
City, town or post office		
State	ZIP Code	6
Make the check or money order payable to "Franchise Tax Board." Write the FEIN and "FTB 3537 1998" on it. Mail this voucher and the check or money order to: FRANCHISE TAX BOARD PO BOX 942857 SACRAMENTO CA 94257-0651		
Do not use this form to pay the annual LLC tax.		8

(Calendar year — Due April 15, 1999) **Box 1 – LLC fee due**

Box 2 – Total members' tax due (side 2)

Box 3 – Amount of payment (add box 1 and 2)

----- DETACH HERE -----

Limited liability company name	Federal employer identification number (FEIN)	Secretary of State file number
	-	

Nonresident member(s) that did not sign form FTB 3832:

Taxable Year 1998

Member's name	FEIN or Social security number	Member's tax due

Total tax due. Enter this amount in Box 2 on Side 1 (This is the amount you expect to enter on Form 568, Side 1, line 4.) \$