**Part I — Employer Child Care Program Credit**

**Section A**

1. Enter the total number of children accommodated by the child care facility(s).

2. Enter the amount of costs paid or incurred this year for startup expenses of establishing a child care program or constructing child care facilities in California that is used primarily by the children of your employees or the tenant's employees. See Part I, General Information B, for the definition of startup expenses.

3. Enter the amount of costs paid or incurred this year for contributions to California child care information and referral services.

4. Add line 2 and line 3.

5. Multiply line 4 by 30% (0.30).

6. Flow-through credit from a partnership, S corporation, limited liability company, estate or trust.

7. Add line 5 and line 6. Do not enter more than $50,000 (any amount in excess of $50,000 may not be claimed or carried over).

8. Credit carryover from prior years.

9. Add line 7 and line 8.

10. Total available credit. Enter the lesser of the amount on line 9 or $50,000 (any excess can be carried over).

11. Enter amount of credit claimed (may be limited) on current year tax return. See Part II, General Information D.


13. Excess available credit. Subtract line 10 from line 9. If less than zero, enter -0-.


**Section B — Computation of Credit**

1. Enter the total number of children accommodated by the child care facility(s).

2. Enter the amount of costs paid or incurred this year for startup expenses of establishing a child care program or constructing child care facilities in California that is used primarily by the children of your employees or the tenant's employees. See Part I, General Information B, for the definition of startup expenses.

3. Enter the amount of costs paid or incurred this year for contributions to California child care information and referral services.

4. Add line 2 and line 3.

5. Multiply line 4 by 30% (0.30).

6. Flow-through credit from a partnership, S corporation, limited liability company, estate or trust.

7. Add line 5 and line 6. Do not enter more than $50,000 (any amount in excess of $50,000 may not be claimed or carried over).

8. Credit carryover from prior years.

9. Add line 7 and line 8.

10. Total available credit. Enter the lesser of the amount on line 9 or $50,000 (any excess can be carried over).

11. Enter amount of credit claimed (may be limited) on current year tax return. See Part II, General Information D.


13. Excess available credit. Subtract line 10 from line 9. If less than zero, enter -0-.


**Section C — Credit Recapture**

(a) Total credit claimed for all years

(b) Proration percentage (60 months less number of months facility operated) ÷ 60 months

(c) Credit recapture amount (column (a) x column (b))

Include the amount on line 15, column (c), in the total on: Form 540, line 36; Form 540NR, line 45; Form 541, line 31; Form 100, Side 2, Schedule J; Form 100S, Side 2, Schedule J; and Form 109, Side 4, Schedule K; write in the space to the left of the line, “FTB 3501” and the amount of credit recaptured.

**Purpose of Form**

Use form FTB 3501 to figure a credit if you are an employer and have established or contributed to a qualified employee child care program.

**Part I — Employer Child Care Program Credit**

**A Who May Claim the Credit**

You may claim this credit if you incurred costs for the startup expenses of establishing a child care program or constructing child care facilities in California, and are either:

- an employer;
- or are leasing commercial or office space to an employer.

The child care facilities must be used primarily by the children of your employees or the children of your tenant's employees.
You may also claim a credit for contributions to California child care information and referral services such as those that:
- identify local child care services;
- offer information describing these resources to employees; and
- refer employees to child care services where there are vacancies.

If a child care facility is established by two or more taxpayers, the credit is allowed if the facility meets the usage requirements.

Note: A credit is not allowed if local ordinance or regulation requires the taxpayer to provide a child care facility.

B Definition of Startup Expenses
Startup expenses include, but are not limited to:
- feasibility studies;
- site preparation; and
- construction, renovation or acquisition of facilities for purposes of establishing or expanding on-site or near-site centers by one or more employers, or one or more building owners leasing space to employers.

C Computation of Credit
The amount of the credit allowed is 30 percent of your cost paid or incurred for establishing a child care program or constructing a child care facility in California for use primarily by employees as described in Part I, General Information A.

Two or more employers (other than a husband and wife) who share in the costs eligible for the credit may claim the credit in proportion to their respective share of the costs paid or incurred. For a husband and wife who file separate returns, the credit may be taken by either or divided equally between them.

D Limitations
The amount of credit generated for any taxable or income year is limited to $50,000 (Part I, line 7). Any credit generated in excess of $50,000 may not be claimed and cannot be carried over. S corporations are limited to one-third of the allowable credit.

Any deduction allowed for the same costs must be reduced by the amount of the credit.

The amount of this credit you may claim on your tax return may be further limited (in addition to the yearly limitation). Refer to the credit instructions in your tax booklet to see if there are any limitations on the amount of credit you may claim. These instructions also explain how to claim this credit on your tax return. You must use credit code number 189 to claim this credit.

This credit may not reduce the minimum tax (corporations, limited partnerships, limited liability companies and S corporations), the alternative minimum tax (corporations, fiduciaries and individuals), the built-in gains tax (S corporations) or the excess net passive income tax (S corporations).

Recapture
If the child care center is disposed of or stops operating within 60 months after completion, the portion of the credit claimed that represents the remaining portion of the 60-month period must be recaptured. You must add the recapture amount to your tax liability in the taxable or income year of disposition or nonuse. Figure any recapture amount in Section C.

E Carryover
If the amount of the credit exceeds your net tax for the taxable or income year, you may carry over the excess to succeeding taxable or income years. Apply the carryover to the earliest years possible.

If the amount of allowable credit generated this year, plus the credit carried over from prior years exceeds $50,000, you may carry over the amount in excess of $50,000 to succeeding years.

F Basis and Depreciation
You must reduce the basis of the child care facilities by the amount of the credit attributable to the facilities in the taxable or income year the credit is allowed. You may elect to take depreciation in lieu of this credit, or you may take depreciation for the cost of facilities in excess of the amount of the credit claimed.

Part II — Employer Child Care Contribution Credit
What's New
For taxable or income years beginning on or after January 1, 1995, the employer child care contribution credit has been revised as follows:
- the credit is now 30% of the contribution amount and cannot exceed $360; and
- the employer contribution amount is limited to direct payments to child care programs or providers; and
- the credit is only allowed for employees' dependents that are under the age of 12.

A Who May Claim the Credit
You may claim this credit if you are an employer who made contributions to a qualified care plan for any of your California employee's dependents under the age of 12.

The credit is not available if the employee's dependent is in the care of a person who:
- qualifies as a dependent of that employee or that employee's spouse; or
- is a son, stepson, daughter or stepdaughter of that employee and is under the age of 19 at the close of the taxable or income year.

B Definitions
Qualified care plan includes, but is not limited to:
- on-site service;
- center-based service;
- in-home care;
- home-provider care; and
- dependent care specialized center.

Facilities must be located in California and operated under the authority of a license when required by state law.

Full-time qualified care plan means an average of eight or more hours of dependent care per day for at least 42 weeks per year in a qualified care plan.

Part-time qualified care plan means an average of two to eight hours of dependent care per day for at least 42 weeks per year in a qualified care plan.

Employer contributions are direct payments to child care programs or providers.

C Computation of Credit
The amount of the credit allowed is 30 percent of your cost paid or incurred for contributions to a qualified care plan made on behalf of any of your California employee's dependents under the age of 12.

Two or more employers (other than a husband and wife) who share in the costs eligible for the credit may claim the credit in proportion to their respective share of the costs paid or incurred. For a husband and wife who file separate returns, the credit may be taken by either or divided equally between them.

D Limitations
The amount of this credit may not exceed $360 per dependent in any taxable or income year. S corporations are limited to one-third of the allowable credit.

If the child care received is less than 42 weeks, prorate the credit in column (c) as indicated in column (d).

If you, as an employer, make contributions to a qualified care plan and also collect fees from parents to support child care facilities which you own and operate, the contributions available for computing the allowable credit may be limited. If the sum of contributions and fees exceed the total cost of child care, the contributions must be reduced by the amount in excess of cost.

Any deduction allowed for the same costs must be reduced by the amount of the credit.

The amount of this credit you may claim on your tax return may be limited. Refer to the credit instructions in your tax booklet to see if there are any limitations on the amount of credit you may claim. These instructions also explain how to claim this credit on your tax return. You must use credit code number 190 to claim this credit.

This credit may not reduce the minimum tax (corporations, limited partnerships, limited liability companies and S corporations) the alternative minimum tax (corporations, fiduciaries and individuals), the built-in gains tax (S corporations) or the excess net passive income tax (S corporations).

E Carryover
If the amount of the credit exceeds your net tax for the taxable or income year, you may carry over the excess to succeeding taxable or income years. Apply the carryover to the earliest years possible.

F Basis
When you claim this credit for contributions to a qualified care plan used at facilities that you own, reduce the basis of those facilities by the amount of the credit in the taxable or income year the credit is allowed.